

# LANARK RENFREW HEALTH & COMMUNITY SERVICES

## BOARD Meeting Minutes – April 26th, 2016

**Present:** Stephen Bird (Co-Chair), Tom Baumgartner, Jean Dunning, Bev Buchanan, Warren McMeekin, Noreene Adam, Jean Knowles, Terry Anderson, Bill Janes, Melanie Mills, Dana Buchanan

**Regrets:** Bob Fletcher, Nic Maennling

**Guests:** Diane McGee, Tracy Zander

**Staff:** John Jordan, Donna Davidson, Kara Symbolic, Joanne Foster-Komendat (Resource)

**Presentation:** Mental Health Support Project presented by Halina Shannon

1. **Welcome** - Stephen welcomed everyone noting regrets from Bob and Nic. Introductions were made around the table welcoming guests Diane McGee and Tracy Zander.
2. **Approval of Agenda**  
**Decision: The agenda was approved as presented.**
  - 2.1. Conflict of Interest – none declared.
3. **Approval of Minutes**
  - 3.1. March 22nd, 2016 Board Meeting Minutes  
**Decision: The minutes for March 22, 2016 were accepted as presented.**
4. **Business Arising from Minutes -- N/A**
5. **Correspondence**
  - 5.1. Canadian Association of Community Health Centres (CACHC)  
John presented a letter from the CACHC soliciting support and membership with the Association. John recommended that we decline membership with the CACHC as we are a member of the AOHC and continue to have financial restrictions.  
**Decision: The Board agreed with the decision to decline membership with CACHC.**
6. **New Business**
  - 6.1. Almonte & Carleton Place Hospital Integration Partnership  
John referred to a media release (copied to all) detailing partnership between the two hospitals. John also noted a recent move to integrate a CHC in Dryden with community hospitals in the area. This move is supported by the local LHIN which seems to be taking health care back in time where hospitals were the focus and illness was treated rather than prevented. John agreed to keep the Board posted on further development.
  - 6.2. Joe Leonard Award – Bonny Johnson  
John shared a letter congratulating Bonny Johnson on receiving the 2016 AOHC Joe Leonard Award. This award is reserved for individuals who have made an outstanding contribution to the

health care system. Jean Dunning was thanked for soliciting and preparing the documentation that accompanied Bonny's nomination for this award. Bonny will be presented with the award at the 2016 AOHC Conference. The Board agreed that a story should be included in the LRHCS Annual Report, WBCHC newsletter and the Whitewater Bromley electronic paper. John recommended that LRHCS should cover accommodation costs for Bonny and her husband to attend the AOHC conference on June 8<sup>th</sup>, 2016.

**Decision: The Board agreed with the recommendation to cover accommodation costs.**

### 6.3. AOHC AGM & Conference

#### 6.3.1. Report on Resolutions 2006-2015 – copied to all

This is an informational report summarizing adopted resolutions at the 2006 to 2015 AOHC Annual General meetings excluding by-law changes.

#### 6.3.2. Update on Nominations April 2016

The AOHC is looking to fill one vacancy for the Member-at-Large. Cheryl Prescod, the current chair of the Board is eligible for a second term and meets the attributes that the AOHC Board is seeking.

**Decision: The Board supports the nomination of Cheryl Prescod as Member-at-Large.**

#### 6.3.3. AOHC Resolutions

**Decision: The Board reviewed the proposed resolutions and made the following voting recommendations:**

- **By-Law Resolution # 1 Enactment of By-Law\_ – vote in favour**
- **Policy Resolution # 1 Supervised Injection Sites – vote in favour**

#### 6.3.4. Pre-AGM Board Liaison & Chairs Networking Session

Tom confirmed that both he and Nic will attend the Pre-AGM Board Liaison & Chairs Networking Session.

**Action: Joanne will submit registration forms for both Tom and Nic to attend the Pre-AGM meeting.**

#### 6.3.5. Proxy Form & Voting Authorization Form

The Board agreed that Nic will act as the primary voting member with Tom as a backup.

**Action: Joanne will submit the completed Voting Authorization Form to the AOHC.**

### 6.4. Advocacy Letter to Township of Drummond/North Elmsley

John shared a letter sent to the Drummond/North Elmsley Township asking that they reconsider a recent decision to remove the Automated External Defibrillator (AED) from Ferguson Falls Hall. Removing the AED from the hall will result in loss of the 'HeartWise' designation approved by the University of Ottawa Heart Institute which supports the fitness programs at the hall.

6.5. MSAA – Schedule G – Declaration of Compliance

John presented the MSAA –Schedule G –Declaration of compliance form for Board approval for the period April 1, 2015 –March 31, 2016.

**Decision: The Board received, reviewed and approved the Co-Chair to sign off the Declaration for Compliance form.**

7. Executive Director’s Report

John highlighted his report to the Board.

8. LCP Agency Director’s Report

Donna highlighted her report to the Board. Donna then invited Jean Knowles to share the story of her son, Stewart.

9. **Committee Reports**

9.1. Finance – No report for April

9.2. Health Links – No report for April

9.3. Board Affairs

Tom reported on the work of the committee.

9.3.1. AGM Agenda – copied to all

The Board reviewed and approved the AGM Agenda as presented.

9.3.2. Summary of By-Law Revision #18 changes – Final By-Law Revision #18

Tom provided an explanation for recommended changes to By-Law 8.2 Numbers and Powers and 8.10 Executive Committee. Following a discussion a small change was made to last sentence in 8.10 to read as follows.... *current elected or appointed Director.*

**Decision: The Board received, reviewed and recommends approval of By-Law Revision # 18 by the membership at the AGM meeting on June 21<sup>st</sup>, 2016.**

**Decision: The report of the Board Affairs Committee was accepted as presented.**

9.4. Nominating Sub-Committee

Jean Dunning reported on the work of the committee. [For a full detail please refer to minutes.](#)

9.5. Planning & Review

Jean Knowles reported on the work of the committee noting that Tony Whieldon has withdrawn as community member due to personal reasons and that he will be missed by the committee.

**Decision: The report of the Planning and Review Committee was accepted as presented.**

9.6. NL Joint Planning – nothing to report at this time.

9.7. WB Joint Planning – nothing to report at this time.

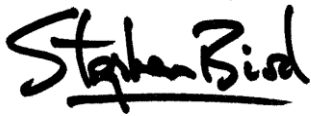
**10. Informational Items**

- 10.1. Board & Administrator April 2016
- 10.2. AOHC Board to Board Report
- 10.3. The Champlain LHIN Board Highlights of March 2016
- 10.4. Smith Falls Council Open to Health Hub Idea – article
- 10.5. Hope, Humanity & Empowerment May 4<sup>th</sup>, 2016 at LCP, 30 Bennett St.
- 10.6. Memo re Ticks and Lyme Disease

**11. Availability for Cheque Signing -- Jean, Bill, Stephen**

**12. Date of Next Meeting – Tuesday, May 24th, 2016**

Respectfully submitted,



**Stephen Bird**  
Co-Chair, Board of Directors



**Joanne Foster-Komendat**  
Recorder