



Lanark
Community
Programs



North Lanark
Community Health
Centre



Whitewater Bromley
Community Health
Centre

BOARD MINUTES

February 25, 2020

North Lanark Community Health Centre

Present: Tom Baumgartner, Fay Bennett, Gwen Bennett, Cynthia Carver, Barbara Drake, Deborah Duffy, Bill Janes, Bonny Johnson, Warren McMeekin, Kim O'Connor, Linda Russell, Joey Trimm

Regrets: Andrea Brett

Staff: John Jordan, Carol Anne McNeil, Sarah Sark, Becky Walker (resource)

Presentation: Joanne Guthrie – Behaviour Development Program

- 1. Welcome:** Fay extended a welcome to everyone.
- 2. Approval of Agenda – Conflict of Interest:** The agenda was approved as presented; no conflict of interest declared at this time.
- 3. Approval of Minutes – January 28, 2020:** The minutes were approved as presented.

4. Business Arising

- 1. Alliance Health Equity Charter refresh:** The group reviewed the new version of the Health Equity Charter proposed by the Alliance. Tom also presented a response from the Board of Country Roads CHC. He suggested that LRHCS complete the online survey (Bonny to draft responses and circulate) and indicate that the Board will not support the proposed long version at all, and a complete rewrite of the short version is warranted. He pointed out that the current version presented by the Alliance does not make reference to women as a marginalized group. Barb indicated that by listing specific groups, it is certain that someone will be left out. She suggested making a general statement that includes everyone would be more effective. Tom agreed and suggested the charter could include wording that references treating individuals and their characteristics, rather than specific groups. He offered to draft a response; John will check with Marty at CRCHC to see if they would like to

submit separate letters or join forces.

ACTION: Tom to draft letter indicating that the LRHCS Board does not feel a long version of the charter is necessary, and the short one needs to be rewritten from scratch. He will ask Jean Dunning and Kara for their input, then send to the Board for feedback.

ACTION: Bonny to draft responses to survey questions and circulate among Board members for feedback.

ACTION: John to check with Marty at Country Roads to see if Board has sent letter to Alliance. LRHCS Board would like to send separate letter referencing CR feedback.

DECISION: The Board authorized the Executive Committee to make the final decision regarding the letter to the Alliance.

2. **Report on Tamarak OHT workshop:** Tom and John reported on the Turf Trust and Collaboration workshop that took place earlier that day. Tom felt it was a worthwhile experience, and he will share the resources from the meeting with the Board. He offered to pass along the reference list to Becky, who will distribute to Board members. John indicated that approximately 50 people attended, with most coming from Leeds & Grenville.

5. Board Workplan for February

- **Begin planning for AGM (i.e. speaker):** Tom asked Board members for suggested AGM speakers; he will forward ideas to the Governance Committee for consideration. John confirmed that the proposed date of the AGM is June 23, and this year's meeting location is LCP. Potential guest speaker ideas: presenter at ED conference (John to confirm presenter's name); David Sompii from Planet Youth Lanark County; representative from The Situation Table; Ramsay Hart from The Table in Perth; Ann and Gord Munro. Tom said the Governance Committee would take these suggestions into consideration and report back to the Board at the March meeting.

6. Correspondence

1. **Memo regarding Child and Youth Mental Health transfer payments:** John presented this memo as an FYI for the Board.

7. New Business

1. **MSAA notice of amendment:** John presented the M-SAA notice of amendment and amending agreement; he confirmed that the M-SAA will be with Ontario Health once the transition from the LHINs is complete.
DECISION: The Board authorized Fay to sign the M-SAA amending agreement.

--BREAK--

8. **Executive Director's Report:** John presented his report to the Board.

9. **LCP Agency Director's Report:** Sarah and Carol Anne presented their report to the Board.

10. **Committee Reports**

1. **Governance:** Tom presented the February 5 meeting minutes for the Governance Committee, as well as policies for review and Board approval. Tom also discussed the results of the January Board meeting evaluation survey, and indicated that the Governance Committee would be revising the questionnaire to better solicit useful feedback from Directors. The revised survey will be presented at the March Board meeting for feedback. Following discussion, it was determined that one Governance policy (6.01.05) required formatting and would be reviewed at the March Governance meeting and presented for approval at next month's Board meeting.

ACTION: The Board received the February 5 meeting minutes.

DECISION: The Board approved the following Governance policies:

- 6.01.23 Exit Interview for Board and Community Members ***NEW***
- 6.01.14 Retention, Storage and Safekeeping of Client and Corporate Records policy

2. **Finance:** Warren presented the February 10 meeting minutes for the Finance Committee, as well as Q3 statements and the LEIP budget.

ACTION: The Board received the February 10 meeting minutes.

DECISION: The Board approved the Q3 statements and LEIP budget.

3. **Planning & Review:** Bill presented the February 5 meeting minutes for the Planning & Review Committee. He has submitted a new advocacy issue to be considered by the Committee: funding discrepancies for Lanark County (more details to come). At the last meeting, the Committee reviewed the process for submitting advocacy issues, particularly priority issues. Cynthia raised concern regarding driving tests for seniors driving; she wondered if the Board could ask health centres to review their process for assessing seniors. John clarified that the issue brought to Planning & Review by Dr. Gruder related to physicians having support to make informed decision when considering seniors driving. He confirmed that North Lanark is working to get geriatric and OT assessment to support physicians; Whitewater Bromley currently has geriatric assessment services.

ACTION: The Board received the February 5 meeting minutes.

4. **Nominating:** Barbara presented the November 26 and February 4 meeting minutes for the Nominating Committee, as well as the workplan, and revised Terms of Reference (to reflect the change in status as a standing committee of the Board, rather than a sub-committee of Governance).

ACTION: The Board received the November 26 and February 4 meeting

minutes.

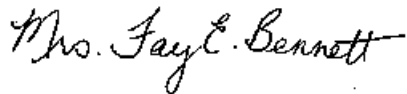
DECISION: The Board approved the revised Terms of Reference for the Nominating Committee.

5. **WB Healthier Community:** Joey presented the January 7 and January 22 meeting minutes for the WB Healthier Community Committee, as well as an update on the advocacy regarding the closure of the Scotiabank branch in Beachburg. He shared that the community has been very supportive and appreciative of the committee's efforts, with municipal government representatives also playing a large role in bringing attention to the cause.

ACTION: The Board received the January 7 and January 22 meeting minutes.

11. **Informational Items:** Fay reviewed the informational items for the month.
12. **Availability for Cheque Signing:** Fay, Bill, and Warren are available; Tom has limited availability (dependent on travel plans).
13. **Date and Location of Next Meeting:** Tuesday, March 24, 2020 at Beachburg WBCHC (refreshments served at 3:00; meeting starts at 3:30)

Respectfully submitted,



Fay Bennett, Board Chair