

LANARK RENFREW HEALTH & COMMUNITY SERVICES

BOARD Meeting Minutes – January 24, 2017

Location: NLCHC, Lanark

Present: Nic Maennling (Chair), Tom Baumgartner, Stephen Bird, Melanie Mills, Jean Dunning, Bill Janes, Jean Knowles, Tracy Zander, Bev Buchanan & Diane McGee via OTN

Regrets: Noreene Adam, Bob Fletcher, Dana Buchanan

Staff: John Jordan, Donna Davidson, Joanne Foster-Komendat (Resource)

Presentation: Lanark Early Integration Program (LEIP) presented by Teri Mullins

1. Welcome

2. Approval of Agenda

Decision: The agenda was approved as presented.

2.1. Conflict of Interest – none declared

3. Approval of Minutes

3.1. November 22, 2016 Board Minutes

Decision: The minutes for November 22, 2016 were approved with the following revision under 6.1 OHIP for All change to read (*currently 500,000 people are denied OHIP due to immigrant status*).

4. Business Arising from Minutes

4.1. OHIP for All – AOHC suggested draft letter versus LRHCS draft letter

Tom presented two draft letters for review and discussion. The first letter was a drafted by the AOHC with overriding focus to stop the unfair denial of healthcare and extend OHIP coverage to all Ontarians. The Governance Committee asked Tom to re-write the letter in line with LRHCS knowledge and focus. Tom added that he has since learned through a contact from CARR that the waiting period for Syrian refugees was waived. It was agreed that more fact finding was needed and the Governance Committee was asked to take another look at this.

Action: Governance Committee will research facts and bring back final draft.

5. Correspondence

5.1. LHIN Letter re: Multi-sector Service Accountability Agreement (MSAA) - Information

John noted that the Champlain LHIN has served notice that the MSAA agreement is due for review and update on or before March 31, 2017. John expects very few changes to the agreement.

5.2. Letter from PSFDH to Lanark County re: Basic Income Pilot Project

John shared a letter from the Perth and Smiths Falls District Hospital to Lanark County in support of Lanark County participating in the Basic Income pilot project. Following a brief discussion it was agreed that LRHCS should also send a letter of support of Lanark County's involvement in this initiative which is in the planning phase.

Decision: John will draft a letter of support to the County in support of this pilot project.

6. **New Business**

6.1. Community Annual Planning Submission (CAPS)

John presented the Community Annual Planning Submission for 2017/18 (CHC & MHSP) for review and Board acceptance.

Decision: The Board received, reviewed and accepts the CAPS Budget Submission for 2017/18 (CHC & MHSP) to the LHIN.

6.2. AOHC Call for Nominations and Resolutions

The AOHC has put out a call for constituency nominations with February 3, 2017 as the deadline for nominations. There are four Director positions to be filled with one for the Eastern constituency replacing Bob Fletcher. Board members were encouraged to think about this opportunity and if interested to contact John Jordan as soon as possible.

The AOHC has also put out a call for Resolutions with the deadline Wednesday, March 8, 2017. Tom asked that suggestions be brought to the Governance Committee for review at the next meeting scheduled for February 9.

6.3. AOHC Conference (June 7 & 8) – Attendance

The AOHC Conference is scheduled for June 7 & 8 and offers a great learning and networking opportunity. John confirmed that 4-5 spaces are normally reserved for Board and staff. Diane McGee, Tracy Zander, Melanie Mills and Jean Knowles expressed interest in attending the conference. It was suggested that interested parties should visit the AOHC website for more information on conference sessions etc. Registration is now open with early April for cut-off to early bird rate.

7. **Executive Director's Report**

John highlighted his report to the Board noting the following:

- the resignation of the Dietician
- North Lanark Health Links update
- Recognition to the H&S Committee noting their accomplishments for the year
- Letter to the LHIN's proposing three options that address cross boundary concerns.

John also shared a presentation prepared by Marion Graves on achievements of WBCHC staff over the past year.

8. **LCP Agency Director's Report**

Donna highlighted her report to the Board noting that LCP now has a contract with Pathways. Donna congratulated Melanie Mills on receiving the 2016 Social Responsibility award presented by the Township of Lanark Highlands.

9. **Committee Reports**

9.1. Planning & Review – no report

9.2. Nominating Sub-Committee

Jean confirmed current NSC membership as follows:

Jean Dunning, Chair of NSC
Nic Maennling, Board Chair
Noreene Adam, Director
John Jordan, ED
Kara Symbolic, Resource

Jean would like to have another Director join the committee along with a community member from the LCP, Smith Falls and Carleton Place area. Please contact Jean Dunning if you are interested or know of a community member that would be interested. The next NSC meeting is scheduled for Feb 9 from 9:30-10:30 a.m. in the Community Room at NLCHC and will identify the skill set needs on the Board and succession planning.

Decision: The report of the Nominating Sub-Committee was accepted as presented.

9.3. Governance

Tom reported on the work of the committee.

9.3.1. Revised Nominating Sub-Committee Terms of Reference

Tom presented revised NSC Terms of Reference for Board approval noting a minor change in wording that the NSC should consist of the following: Chair of the Nominating Sub-Committee; the Chair of the Board, a minimum of 1 other Director; the Executive Director or designate; a community member and a staff resource. *The Chair of the Nominating Sub-Committee will ensure representation from each part.*

Decision: The Board received, reviewed and approved the revised NSC Terms of Reference as presented.

9.3.2. New Policy 6.01.21 In-Camera

Tom presented a new policy 6.01.21 In-Camera for review and Board approval. After reviewing the policy the Board asked that a sentence is added clearly defining who should participate in the in-camera discussions.

Decision: The Governance Committee will add wording to address participation and bring back to the next Board meeting for approval.

9.3.3. AGM

Joanne advised that in keeping with the past rotational schedule, it was suggested that the AGM should be held at LCP in Carleton Place. It was suggested that Tuesday, June 20 would be a good date with a start time of 3:30 p.m. Tom added that Kara would like some suggestions for a guest speaker and noted that the following suggestions were discussed at the Governance Committee: Claudia Smith, Charlotte Grey author of 'Report on Canada' or maybe someone from the Community Alliance for Refugee Resettlement Committee (CARR) or Truth and Reconciliation for Lanark County. Please contact Kara if you have any recommendations.

Decision: The Board agreed to have the AGM at LCP, 30 Bennett Street on Tuesday, June 20 starting at 3:30 p.m.

9.3.4. AOHC Board Liaison Report

Tom attended an AOHC Board Liaison Webinar last week and reported that the Auditor General will be randomly checking CHC budgets. The AOHC has not given up on getting the care coordinators out of the LHINs (4,100).

Decision: The report of the Governance Committee was accepted as presented.

9.4. Finance

Stephen reported on the work of the committee.

9.4.1. Long Term contracts over \$1 million

Stephen presented a report on Long Term contracts over \$1 million for Board review and approval.

Decision: The Board received, reviewed and approved the report on Long Term contracts over \$1 million.

9.4.2. 2017 LEIP Budget

Stephen presented the LEIP 2016 Budget.

Decision: The Board received, reviewed and approved the LEIP 2016 Budget as presented.

9.4.3. Grant Application – Vital Signs Lanark County – Canada’s 150th

Stephen tabled a grant application (\$15,000) in cooperation with the Perth and District Community Foundation (PDCF) in connection with Canada’s 150th for a project titled ‘Vital Signs Lanark County’ for Board review and approval. Jean Dunning is a Board Director at PDCF and provided additional background information about the ‘Vital Signs Project’ under the Canada Foundations banner to encourage communities to collect data about their community to projects within the community. Jean noted that the awards will be granted on Sept 1, 2017.

Decision: The Board received, reviewed and accepted the grant application as presented.

Decision: The report of the Finance Committee was accepted as presented.

9.5. Health Links – no report

9.6. NL Joint Planning

Nic reported on the work of the committee noting that the last meeting was held on November 28th and the next one is scheduled for Monday, February 6, 2017.

9.7. WB Joint Planning – no report

10. Informational Items

10.1. Melanie Mills 2016 Achievement Award – Lanark Highlands Plan B – Citizen Group

10.2. Board & Administrator for January 2017

10.3. Opioids – Ontario’s Crisis Report

Nic reported on two meetings that he attended addressing the current Opioids Crisis in Ontario.

11. Availability for Cheque Signing - Nic, Tom and Stephen are available

12. Date of Next Meeting – Tuesday, February 28, 2017

Respectfully submitted,



Nic Maennling
Chair, Board of Directors



Joanne Foster-Komendat
Recorder