

Lanark Renfrew Health & Community Services



Lanark
Community
Programs



North Lanark
Community Health
Centre



Whitewater Bromley
Community Health
Centre

BOARD MINUTES

March 26, 2019 at 3:30 p.m.

Lanark Community Programs, Carleton Place

Present: Tom Baumgartner, Stephen Bird, Andrea Brett, Barbara Drake, Bill Janes, Bonny Johnson, Kim O'Connor, Linda Russell, Joey Trimm, Tracy Zander

Regrets: Fay Bennett, Gwen Bennett, Warren McMeekin

Staff: Heather Ballinger, Morgan Hawn, John Jordan, Carol Anne McNeil, Brenda Powers-Ross, Becky Walker (resource)

Due to illness, Sarah Sark was unable to present on the Speech and Language Program; she sent her regrets and provided the Board with her PowerPoint presentation to review.

Presentation: Morgan Hawn and Brenda Powers-Ross presented the HQO QIP to the Board.

DECISION: The Board approved the QIP for submission to Health Quality Ontario.

1. **Welcome:** Tom extended a welcome to everyone.
2. **Approval of Agenda – Conflict of Interest:** Agenda approved as presented. No conflict of interest declared at this time.
3. **Approval of Minutes – February 26, 2019:** Minutes approved with one change; Barbara indicated that the name of the individual she recommended as a possible AGM speaker is David Sompi. Becky to make correction and post minutes.
4. **Business Arising from Minutes:**
 1. **Resolution to Alliance regarding Long-Term Care:** Tom confirmed that the resolution was seconded by Country Roads and has been forwarded to the Alliance for consideration at the AGM in June.
 2. **Actions regarding Govt. of Ontario healthcare changes:** John provided an update on the current changes to healthcare; he will be attending a meeting on April 4 organized by the Alliance to review the current changes.
 3. **Canadian Association of CHCs:** No update at this time; John has received membership invoice from CACHC for \$4,000 and asked Amy to wait until a review of finances could take place before purchasing membership.
5. **Board Workplan:** The group reviewed workplan items for March; no items requiring action this month.

6. New Business:

1. **MSAA correspondence - agreement and declaration of compliance:** John presented the Multi-Sector Service Accountability Agreement and Schedules for Board review and approval (to be submitted by March 31, 2019). He reviewed changes to some of the indicators and informed the Board that the budget remains the same. Indicators will be reported on monthly during the ED report to the Board. The declaration of compliance is due in June; John to bring to April Board meeting for approval.
DECISION: The Board approved the MSAA for submission to the LHIN by March 31.
2. **Alliance for Healthier Communities Community Health Connections 2019:** See Governance Committee report (item 9.2).

7. **Executive Director's Report:** John presented his report to the Board.

8. **LCP Agency Co-Directors' Report:** Heather and Carol Anne presented their report to the Board.

9. Committee Reports:

1. **Finance:** Bonny reported on the work of the Finance Committee. Tom pointed out that the Financial Committee calendar should be changed to indicate that the financial statements presented in June must be approved by the Board, rather than the Executive Committee.
DECISION: The Board received and approved the February 14 meeting minutes, LEIP Financial Report (unaudited), 2019 LEIP budget, Q3 statement by part, Q3 statement by program, long-term lease and contracts, IT forecast, and updated meeting calendar from the Finance Committee (with change as directed by Tom).
ACTION: Finance Committee to change calendar as per Tom's direction.
2. **Governance:** Tracy reported on the work of the Governance Committee. Based on feedback from the Board meeting evaluation, Tracy presented policy 6.01.21 In-Camera Session for review. As per item 6.2, Tracy asked Board members for expressions of interest in attending this year's Alliance conference in Ottawa. Fay, Bonny, Linda, Bill, Andrea, and Gwen would all like to attend. Tom pointed out that the location of the conference in Ottawa makes carpooling possible, thereby cutting down on hotel costs and potentially allowing more people to attend. She confirmed that the AGM is scheduled to take place June 25.
DECISION: The Board received and approved the March 18 meeting minutes and Terms of Reference.
3. **Nominating:** Tom reported on the work of the Nominating Committee. He informed the Board that the committee is currently recruiting for two new Directors, preferably from the North Lanark area.
DECISION: The Board received and approved the March 12 meeting minutes.
4. **Planning & Review:** Andrea reported on the work of the Planning & Review Committee. She provided an update on the Board retreat; potential dates are October 1 or 2, with Calabogie as the tentative location. All Board members and some staff will be invited to attend. Bill asked that any suggestions for topics or speakers be directed to him, Andrea, or Tom.
DECISION: The Board received and approved the March 20 meeting minutes.
5. **WB Healthier Community:** Bonny presented on the work of the WB Healthier

Community Committee.

DECISION: The Board received and approved the March 20 meeting minutes.

10.**Informational Items:** Tom directed the Board to the informational items available on SharePoint.

11.**Availability for Cheque Signing:** Stephen, Bill, and Tom indicated they were available this month.

12.**Date and Location of Next Meeting:** Tuesday, April 23, 2019 @ 3:30 at WBCHC