

# LANARK RENFREW HEALTH & COMMUNITY SERVICES

## BOARD Meeting Minutes – November 22nd, 2016

Location: NLCHC, Lanark

**Present:** Nic Maennling (Chair), Tom Baumgartner, Bob Fletcher, Melanie Mills, Jean Dunning, Bill Janes, Jean Knowles, Tracy Zander, Bev Buchanan & Diane McGee via OTN

**Regrets:** Noreene Adam, Stephen Bird, Dana Buchanan

**Staff:** John Jordan, Donna Davidson, Joanne Foster-Komendat (Resource)

**Presentation:** NLCHC – Community Program Team presented by Kara Symbolic

### 1. Welcome

### 2. Approval of Agenda

**Decision: The agenda was approved with the following addition:**

- 9.1.2 Compensation to Staff

2.1. Conflict of Interest – John declared conflict of interest with item 9.1.2 Compensation to Staff under the Finance Committee report.

### 3. Approval of Minutes

#### 3.1. October 25th, 2016 Board Minutes

**Decision: The minutes for October 25th, 2016 were accepted with meeting location added to heading.**

### 4. Business Arising from Minutes - N/A

### 5. Correspondence – N/A

### 6. New Business

#### 6.1. Report from AOHC Board Liaison

Tom Baumgartner tabled the following AOHC requests coming from Nov 15<sup>th</sup> AOHC Liaison Webinar (Nov 15<sup>th</sup>):

- Oral Health – AOHC is asking for more support for government action on oral health. John confirmed that LRHCS has actively participated over the last year advocating for oral health services by sending letters to the Premier of Ontario, Minister of Health & Long-Term Care, local MPPs, and submitting signed AOHC petition post-cards.
- OHIP for All – AOHC is asking us to sign Open Letter to the Premier to stop unfair denial of healthcare and extend OHIP coverage to all Ontarians (currently 500,000 people are denied OHIP due to immigrant status). The Board recommended that the letter is reviewed by the Governance Committee and brought back to the next Board meeting for a decision.  
**Action: Joanne will send email out to the Board with copy of letter for review and comment for the next Governance meeting in January.**
- AOHC is asking for our support to increase minimum wage to \$15. with legislation requiring 7 days paid sick leave for all employees. Bob Fletcher noted that this item has not gone

before the AOHC Board and will address this at the next AOHC Board meeting. The Board agreed to take no further action.

- Health Accord – AOHC asks for support to continue to lobby Federal/Provincial governments re: provincial request for Canada Health Transfer to remain at 6% annual increase. The Board concurred that this was very important.

**Action: Joanne will send email out to the Board providing links for review and comment to be tabled and discussed at the next Governance meeting in January.**

- Bill 41 (Patients First) – AOHC is working to make a number of changes to Bill 41 one of which will limit the power of the LHIN to take over control (replace Board) of CHC, especially when funding comes from other agencies - currently the Bill allows for this. John expressed that clear criteria needs to be included in legislation and an appeals process provided. AOHC Submission of Bill 41

CCAC function – support that care coordination be moved out of LHIN to primary care providers within 3 years.

**Decision: Joanne will obtain form letter from the MPP Lobby Kit from AOHC portal for submission to local MPPs on LRHCS letterhead.**

- Sub-LHINs now called Sub-Regions effective April 1, 2017.

## 6.2. School Closures

John provided an update on the recent public information session hosted by the Accommodation Review Committee (ARC) on Nov 16<sup>th</sup> at Perth and District Collegiate Institute on the proposed school closures. Kara was accepted to make a presentation along with other delegates. John noted that Kara's presentation was very well received and focused on the broader determinants of health, the importance of early child development as one of the determinants of health, and the wrap-around programs and services available in Lanark Village for area children. The presentation was titled "It takes a whole village to raise a healthy child...". Kara shared her presentation with the Board. The next step is for Kara to prepare a briefing note for the upcoming Joint Planning Committee for Board and Township approval. There will be another public meeting in January (this time in Smiths Falls) and public comments are being received until the end of February. UCDSB staff will prepare a revised set of recommendations for presentation to the Board of Trustees in March. Kara was congratulated for her efforts in this regard.

## 7. Executive Director's Report

John highlighted his report to the Board.

## 8. LCP Agency Director's Report

Donna highlighted her report to the Board.

## 9. Committee Reports

### 9.1. Finance

On behalf of Stephen Bird, Bob Fletcher reported on the work of the committee.

#### 9.1.1. 2<sup>nd</sup> Quarter Financial Statements

**Decision: The Board received, reviewed and accepts the 2<sup>nd</sup> Quarter Financial Statements as presented.**

### 9.1.2. Compensation to Staff

John added a comment on the recent CHC base funding increase noting that although the Nurse Practitioners are receiving a 7% increase, this will only put them at 69% of their recommended salary level. John emphasized the need for continued advocacy to bring these salaries into line.

Bob Fletcher then asked John to leave the room for in-camera discussion on the inclusion of the Executive Director position in the 2016/17 compensation adjustments of 1%.

**Decision: The Board approved the inclusion of the ED position in the 2016/17 compensation adjustments of 1%.**

John was invited to return to the meeting and was informed of the decision.

**Decision: The report of the Finance Committee was accepted as presented.**

## 9.2. Governance Committee

In Tom Baumgartner's absence from the last meeting, Jean Dunning reported on the work of the committee.

### 9.1.1. Terms of Reference

**Decision: The Board received, reviewed and accepted the revised Terms of Reference for the Governance Committee as presented.**

### 9.1.2. Policy 1.05.01 Statutory and Board Approved Holidays

The Board reviewed and approved revision to #8 to include.. *If Christmas Eve and New Year's Eve fall on a Saturday or Sunday, The Board Approved early closure will happen on the Friday prior to Christmas Eve or New Year's Eve.*

**Decision: The Board received, reviewed and approved revisions to Policy 1.05.01 Statutory Holidays as presented with one Board member not in favour of the revision, but who did not want to block consensus.**

### 9.1.3. Policy 1.08.05 Staff Rights and Responsibilities

The Board reviewed and approved revised policy making one small editorial change.

**Decision: The Board received, reviewed and approved revisions to Policy 1.08.05 Staff Rights and Responsibilities as presented.**

### 9.1.4. 2016 Seasons Greetings from Board

The Board reviewed and approved the greeting as presented and also agreed that it is posted in the Lanark Era and Whitewater Bromley electronic newspapers.

**Decision: The Board received, reviewed and approved the Seasonal Greetings to Staff as presented and that an edited version is submitted to the Lanark Era and Whitewater Bromley electronic newspapers.**

**Decision: The report of the Governance Committee was accepted as presented.**

## 9.3. Health Links

John noted that North Lanark HL received \$60,000 from the Champlain LHIN to develop the business plan. The bridge funding of \$40,000 provided by the LHIN covered the Business Plan development leaving left-over surplus of approximately \$20,000 to fund term contracts to initiate the implementation and potentially develop 17 Coordinated Care Plans by March 31<sup>st</sup>, 2017.

Bill Janes commented on a recent LHIN Sub-regions meeting that both he and Nic attended led by Christine Perringer and Peter McKenna. Nic drew attention to the following presentations presented at this meeting:

- Strengthen Patient-Centred Care in Lanark, Leeds and Grenville Sub-Region, Peter McKenna
- South East LHIN - Identifying Unmet Health Care Needs in the LLG Sub-Region
- Population 101 – Paula Stewart, Medical Officer of Health/CEO

Bill also commented that there is talk to move Lanark Highlands to the SELHIN. John confirmed that this was in the SELHIN's minutes that they were having discussions with the Champlain LHIN; however, John added that we have not been included in these discussions to date. John will be attending another meeting in early January in Belleville related to this discussion.

#### 9.4. NL Joint Planning

Nic reported on the work of the committee.

**Decision: The report of the NL Joint Planning Committee was accepted as presented.**

#### 9.5. Planning & Review

Jean Knowles reported on the work of the committee.

##### 9.5.1. NLCHC Community Programs Presentation Evaluation

**Decision: The Board received, reviewed and accepted the NLCHC Community Program Presentation Evaluation Checklist.**

**Decision: The report of the Planning & Review Committee was accepted as presented.**

#### 9.6. WB Joint Planning – no report at this time

### 10. **Informational Items**

- 10.1. Board and Administrator – November 2016
- 10.2. Lanark Era – Council supports saving Maple Grove – 1 Nov 16
- 10.3. Lanark Era – Letter to the Editor – Maple Grove – 1 Nov 16
- 10.4. Township of Lanark Highlands – Resolution re Support for Maple Grove School
- 10.5. Board and Administrator – December 2016

11. **Availability for Cheque Signing - Nic (away Nov 30-Dec 7<sup>th</sup>), Tom and Bill.**

12. **Date of Next Meeting – Tuesday, January 24<sup>th</sup>, 2017  
(3:00 p.m. nourishment, 3:30 p.m. start of meeting)**

**Note: It was agreed that the tour scheduled to visit LCP, MHSP in Smith Falls, Respite Homes and Almonte is postponed to the spring.**

Respectfully submitted,



**Nic Maennling**  
Chair, Board of Directors



**Joanne Foster-Komendat**  
Recorder