

## BOARD MEETING MINUTES

November 24, 2020

**Present:** Tom Baumgatner, Gwen Bennett, Stephen Bird, Andrea Brett, Cynthia Carver, Matthew Dever, Carole Devine, Barbara Drake, Deborah Duffy, Bonny Johnson, Kim O'Connor, Richard Schooley

**Staff:** John Jordan, Carol Anne McNeil, Sarah Sark, Becky Walker (resource)

**Guests:** Jane Coyle, Jeff Kohl (MHSP)

**Regrets:** Sharon Mousseau

- 1. Welcome:** Deborah welcomed everyone and asked Board members to take a few minutes to introduce themselves to Jeff Kohl, presenter.
- 2. Presentation:** Jeff Kohl, Peer Support Worker, presented on the work at the Mental Health Support Project (The Link).
- 3. Approval of Agenda - Conflict of Interest:** Agenda approved as presented. No conflict of interest declared at this time.
- 4. Approval of Minutes:** The minutes from October 27, 2020 and November 6, 2020 were approved as presented. Barbara was present at Nov. 6 meeting.

### 5. Business Arising from Minutes

- 1. Ontario Health Teams update - letter of intent and LC OHT signatories:**

John presented an update on the work being done regarding Ontario Health Teams.

**LANARK COUNTY:** John shared the letter of intent and list of Lanark County Ontario Health Team signatories. He confirmed that the Lanark Leeds Grenville OHT has been approved. He indicated that a number of signatories have come forward with Board meetings this week taking place this week that will result in some Lanark County Ontario Health Team partners joining the LLG OHT. John attended a meeting today which provided an update on where the LLG group is in the process. They have received the application package from the Ministry; Barry Guppy is currently acting as lead. Due dates are very quick (Dec. 3), so the group may ask for an extension due to the possible addition of Lanark County OHT partners. LLG has developed a number of committees and are drafting a collaborative agreement. There is a governance meeting scheduled for Dec. 7 that LRHCS Board will be invited to; this will provide an opportunity to

comment on the collaborative agreement. John pointed out that two issues need to be addressed: the group needs to get the geography of the region sorted out, and there needs to be more robust representation of primary care groups outside of hospitals. He said more meetings will take place in the coming weeks to determine what is needed to incorporate the Lanark County partners into the LLG OHT. Further updates to come.

**RENFREW COUNTY:** John said he has been talking to Pembroke Hospital, which has been meeting with OVFHT with the support of the Ministry to try and come together. John has asked that LRHCS be invited future meetings. He confirmed that progress in Renfrew is not as advanced as it is in Lanark at this point.

2. **Rebranding update:** John provided an update on the rebranding process. The government hasn't responded with regards to the supplementary letters patent application. The official launch will need to be scheduled after the holiday season; date to be determined once supplementary letters patent are issued. A staff meeting will be scheduled to let employees know the new name and what the rollout process will be. Once the website is finished, Board and staff will have an opportunity to provide feedback. The press release has been finalized and will be sent out at launch. Signage for buildings is being costed and researched.

## **6. Board Workplan for November:**

1. **Receive and review annual complaints report from staff:** The Board received the annual complaints report; no questions or Board action at this time.
2. **Holiday greetings:** The Board approved the greeting distributed with the meeting materials. Becky will forward to staff via email.

**7. Executive Director's Report and Community Programs update:** John presented his report to the Board.

**8. LCP Director's Report:** Sarah presented her report to the Board.

**9. Finance Committee Report:** Kim presented on behalf of the Finance Committee.

**ACTION:** The Board received the November 9 Finance Committee meeting minutes.

**DECISION:** The Board approved the Therapeutic Riding grant request

**DECISION:** The Board approved the Q2 summary by program and by part

**DECISION:** The Board approved the proposed revisions to policy 1.05.01a Public Holidays observed by LRHCS

**10. Governance Committee Report:** Stephen presented on behalf of the Governance Committee.

**ACTION:** The Board received the November 13 Governance Committee meeting minutes.

**DECISION:** The Board approved the proposed title change for John Jordan to Chief Executive Officer (CEO) and that the name change should be made effective immediately, with appropriate by-law changes to be presented at the next AGM.

**11. Planning & Review Committee Report:** Cynthia presented on behalf of the Planning & Review Committee.

**ACTION:** The Board received the November 4 Planning & Review Committee meeting minutes.

**12. Whitewater Bromley Healthier Community Committee Report:** Bonny presented on behalf of the Whitewater Bromley Healthier Community Committee.

**ACTION:** The Board received the draft workplan for the Whitewater Bromley Healthier Community Committee for 2020-2021.

**ACTION:** The Board approved the revised Terms of Reference for the Whitewater Bromley Healthier Community Committee.

**13. Alliance Liaison Report:** Bonny presented on the Alliance AGM, noting that some of the amendments proposed by LRHCS were accepted to go forward at a meeting with Alliance staff (and ultimately adopted at the meeting) with an invitation proposed to include reference to the disabled in the Health Equity Charter before the next meeting.

**14. Informational Items:** Deborah directed the Board to the informational items posted on SharePoint. No questions or action required at this time.

**15. Correspondence:**

- 1. CCA letter October 18, 2020:** John presented a recent letter received from CCA regarding an increase in yearly rates. He will follow up regarding additional charges for on-site visits to confirm if there will also be an increase. The Governance Committee will be discussing accreditation at the January meeting following a cost benefit analysis provided by John with feedback from the senior management team.
- 2. Mobile Crisis Team funding letter:** John shared a letter from the Champlain LHIN confirming approval of base funding to increase capacity for mobile crisis services.

**16. New Business:** No new business at this time.

**17. Availability for Cheque Signing**

**18. Date and Time of Next Meeting:** January 26, 2021 @ 3:00 p.m. via Zoom