

Board of Directors Meeting Minutes

June 14, 2021

Present: Tom Baumgartner, Stephen Bird, Cynthia Carver, Carole Devine, Barbara Drake, Deborah Duffy, Bonny Johnson, John Jordan, Carol Anne McNeil, Sharon Mousseau, Kim O'Connor, Richard Schooley, Becky Walker (resource)

Regrets: Gwen Bennett, Maddy Dever

- 1.0 **Welcome:** Deborah welcomed everyone and called the meeting to order.
- 2.0 **Approval of agenda:** Agenda approved with the addition of Item 5.4.
 - 2.1 **Conflict of interest:** No conflict of interest declared.
- 3.0 **Approval of minutes from May 25, 2021:** Minutes approved as presented; John suggested adding the dates for the accreditation deferral (deferred from April 2022 to December 2023; next site visit to be held September 2023, with the next accreditation period scheduled to start April 2026). The Board agreed that the minutes be revised as suggested.
- 4.0 **Review the draft Audited Statements:** See Finance Committee report item 6.3
- 5.0 **Business Arising: Items carried over from May 25 Board meeting**
 - 5.1 **Review workplan (specifically rewording “Ensure the organization conforms to by-laws” item in May workplan):** The group discussed this item and determined that the Governance Committee has provided assurance to the Board that the organization has conformed to the by-laws. No further action required.
 - 5.2 **Review results of annual Board evaluation survey and May Board meeting survey:** A link to the results will be provided to Board members; any action items identified by the Governance Committee will be brought to the Board in September.
 - 5.3 **Funding accountability review – financial reporting schedule:** John presented a spreadsheet outlining reports to funders, confirming that the organization has met all funder requirements. He will include a glossary of terms when reporting to the Board in September. The Board asked for a more detailed list of accountabilities and indicators within the reports; to be included in John’s September report to the Board.
 - 5.4 **Alliance AGM resolution #4:** The group discussed resolution #4 (*Paid sick days under the Employment Standards Act for all Ontarians*) to be presented at the Alliance AGM on June 15. The resolution calls for advocating with the Ontario government to amend the

ESA to include 10 paid sick days annually for all workers in the province. John pointed out that prorating sick days based on full-time equivalency was not included in the resolution, and he recommends abstaining. The Board agreed and directed Deborah (voting representative) to abstain from voting on this resolution.

6.0 Committee Reports:

6.1 WBHC Committee: Bonny presented the June 4 meeting minutes.

6.2 Governance Committee: Stephen presented the June 11 meeting minutes and reviewed the edits to policy 6.01.10. The Board approved the changes to the policy.

6.3 Finance Committee:

- **Draft statements and ConnectWell management letter:** Kim presented the audited financial statements and management letter from Serena Deschamps (Allan & Partners). The Board approved the audited financial statements and management letter, with two edits as discussed during the Finance Committee meeting.
- **Budgets:** Kim presented and the Board approved the 2021-2022 ConnectWell budgets.
- **Therapeutic Riding grant applications:** Kim presented and the Board approved the two grant applications for the Therapeutic Riding Program.

7.0 New Business

7.1 LLGOHT indemnity agreement – DRAFT: John reviewed the agreement terms. The group discussed and agreed that ConnectWell should sign (with edits proposed by Deborah and approved by the Steering Committee).

7.2 ConnectWell AGM: Deborah asked for confirmation regarding which departing Board members will be attending the AGM on June 22. Barbara indicated she will not be able to attend; Deborah took the opportunity to thank Barbara for her contributions to the Board and the organization, particularly as Chair of the Nominating Committee this year. She expressed gratitude that Barbara has agreed to remain as a member of the ConnectWell Planning & Review Committee.

8.0 Date and time of next Board meeting: Post-AGM Board meeting June 22, 2021