



Land Acknowledgement Statement

Although we gather here virtually, we acknowledge that the land where we work and gather is the traditional unceded territories of the Indigenous nations who have lived on these lands since time immemorial.

Board of Directors Meeting Minutes

May 24, 2022

2:30 p.m.: **Staff program presentation: Quality Improvement Plan (Ontario Health)**
Morgan Hawn, Director of Primary Care, Lanark Site, and Brenda Powers Ross, Director of Renfrew County Sites.

3:00 p.m.: **Board meeting**

Present: Tom Baumgartner, Stephen Bird, Cynthia Carver, Lindsay Jackson Derraugh, Maddy Dever, Carole Devine, Deborah Duffy, Jean Dunning, William Enright, Kim O'Connor, Thomas Todd

Staff: Jane Coyle, Leslie Greene, Morgan Hawn, Carol Anne McNeil, Brenda Powers Ross, Sarah Sark, Becky Walker (resource)

Regrets: Sharon Mousseau, Richard Schooley

1.0 Welcome: Deborah welcomed everyone and read the land acknowledgement statement. She called the Board meeting to order at 3:08 p.m.

2.0 Approval of agenda: Agenda approved as presented.
2.1 Conflict of interest: No conflict of interest declared.

3.0 Approval of minutes from April 26, 2022 (in-camera minutes circulated via email): Minutes from the regular meeting and in-camera session were approved as presented.

4.0 Business arising from minutes:
4.1 Board approval of June 28 2022 Annual Meeting agenda: The Board reviewed and approved the draft agenda that will be sent to the membership later this week. Deborah asked Board members to let Becky know if they will be attending the Annual Meeting.
DECISION: Board approved the draft agenda for the June 28 Annual Meeting.

5.0 New business:

5.1 Kids Come First: Sarah presented the membership attestation and collaborative decision-making agreement documents. She recommends that ConnectWell sign on as an organizational partner, as this will provide us with more input re: priorities. Staff are already participating in committees and promoting initiatives. We can change our status at any time. There are no funding commitments at this stage. The Board approved ConnectWell joining the Kids Come First as an organizational partner. Sarah will include updates in Operations Report to the Board.

DECISION: The Board approved ConnectWell joining Kids Come First as an organizational partner.

6.0 Board workplan:

- 6.1 Report on Board CEO performance appraisal as per policy 6.01.09: Deferred as Sarah is new in the position.
- 6.2 Ensure the organization conforms to by-laws: Deferred to next Governance Committee meeting and subsequently brought forward to the Board.
- 6.3 Succession planning: Covered by Nominating Committee report later in the agenda.
- 6.4 Review results of annual Board evaluation survey: Deferred. Deborah to present summary at next Governance Committee meeting and bring any recommendations forward to the Board.
- 6.5 Board meeting evaluation: To be completed by Board members via LimeSurvey. Results will be reviewed at Governance.
- 6.6 Ensure that governance documents are in place for Annual Meeting (except audited financial statements): Becky confirmed that all meeting materials will be ready for June 28.
- 6.7 Funding accountability review: Deborah recommended that Sarah prepare a report to present at the September Board meeting. The Board agreed.

7.0 Operations report: Sarah presented. She indicated the audit by KPMG has been pushed back to next week, partially due to loss of power in Carleton Place. She will update the Board if anything changes. William to forward registration link for Collaborative Partners Forum for the Ottawa Valley OHT.

8.0 Healthier Community Committee report: Carole reported. No Board action required at this time. Life.School.House event taking place in June. The strong collaboration between ConnectWell and local seniors' groups was noted, including initiatives such as meals on wheels and community



dinner in Cobden. Carole acknowledged the hard work staff have put in to build community partnerships.

9.0 Planning & Review Committee report:

9.1 May 3 meeting minutes: Cynthia presented. A strategic planning sub-committee has been formed, with Maddy, Kara, Sarah and Carol Anne. Cynthia extended the invitation and asked other Board members to contact her if they are interested in joining. Cynthia and Deborah are editing the RFP drafted by Kara; to go out as soon as possible.

10.0 Governance Committee report:

10.1 May 10 meeting minutes: Stephen presented. Pledge documents for Board/Committee members is going back to Governance for further review and will be brought to the Board in June.

11.0 Nominating Committee report:

11.1 Jean discussed the work of the committee, which considered eight excellent applicants to fill four vacancies. Departing Board members include: Deborah Duffy, Lindsay Jackson Derrough, Richard Schooley, and Thomas Todd. The successful candidates to fill these vacancies are: David Moat, Miriam Hunt, Nicholas Dibdin, and Tandrae Knapp. Jean reviewed bios for Board nominees. Cynthia Carver is nominated to stand for her second three-year term. Jean and Deborah thanked committee members for their work.

DECISION: The Board approved the slate of candidates to be nominated at the Annual Meeting on June 28:

Nick Dibdin: 1st 3-year term

Miriam Hunt: 1st 3-year term

Tandrae Knapp: 1st 3-year term

David Moat: 1st 3-year term

Cynthia Carver: 2nd 3-year term

12.0 Alliance Board Liaison report

12.1 Black Health Strategy: No organization action required at this time. Maddy encouraged Board members to read the document and forward any feedback to them.

12.2 Alliance AGM June 7: agenda, resolutions and voting authorization: The Board approved Maddy to vote on ConnectWell's behalf at the Alliance AGM. Sarah will serve as the alternate if Maddy is unable to attend. Board members did not identify any resolutions requiring a nay vote or abstention. Becky to submit voting authorization form to Alliance.

DECISION: Maddy to vote at Alliance AGM; Sarah to act as alternate.

DECISION: Maddy to vote yes on all resolutions put forward by the Alliance.



ACTION: Becky to submit voting authorization form to Alliance.

13.0 Correspondence: No correspondence this month.

14.0 Informational items

14.1 RAEB COVID-19 Evidence Update #107 – May 2022: Board members appreciate receiving these updates; Sarah will continue to forward any reports she receives.

15.0 Availability for cheque signing

16.0 Next meeting: June 21 2022 joint Finance Committee/Board meeting. The Board decided to change the start time to 2:00 pm. Becky to confirm Amy's availability and send update invite. Deborah informed the group that the meeting would be two hours, as there are a number of items she would like to see addressed before the Annual Meeting.

17.0 Meeting adjourned at 4:22 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Deborah Duffy", written in a cursive style.

Deborah Duffy
Board Chair