**JOB DESCRIPTION**

**Position Title:** Lifeguard

**Program/Location:** Summer Program/Respite Program sites in Lanark County

**Reports to:** Program Manager

**Role Summary**

Provide Lifeguard duties and responsibilities while supporting individuals that have special needs. Maintain pool to meet Ministry standards and guidelines

**POSITION REQUIREMENTS:**

1. **Education**

* Qualified Lifeguard- National Lifeguard Association
* Current First Aid & CPR

1. **Professional Experience**

* Experience working with individuals with special needs an asset
* Demonstrated experience managing a pool and surrounding areas

1. **Key Competencies**

* Excellent communication skills
* Ability to work a flexible schedule within an interdisciplinary team

1. **Work Conditions**

* Extended periods of moving including standing, stretching and bending
* Working outdoors
* Providing physical/emotional support to clients who are accessing the pool

**PROGRAM REQUIREMENTS:**

* May be redeployed to work at various program sites
* Responsible for performing Lifeguard duties
* Ensure compliance with health unit requirements
* Responsible for overall pool maintenance including cleaning, water test and water level checks
* Complete mandated legislated workplace training through HR Downloads
* Clear vulnerable sector screening check

**Standard ConnectWell Employee Responsibilities**

As an employee of ConnectWell, this position is responsible for the following:

**Administrative**

* Preserves confidentiality of all client and employee information and seeks to minimize risk while working with data
* Submits records of time worked and time off in a timely manner
* Maintains and develops professional competence, and where applicable, a professional license to practice, through appropriate continuing education methods (e.g. peer interaction, literature review, conferences, courses, staff development leave, etc.)
* Complies and adheres to all applicable ConnectWell policies and procedures

**Organizational Responsibilities**

* Respects and values the diversity of the community and individuals
* Supports the organization’s student placement programs
* Contributes to the organization’s work by participation in activities that seek to strengthen collaborative and interdisciplinary teamwork, such as committees and working groups, strategic planning and accreditation
* Contributes to the organization’s practices of hiring, orienting and training of employees
* Participates actively in team meetings
* Consults with and provides support to team members and other ConnectWell employees regarding professional issues
* Participates in the development of policies and procedures by providing feedback in the organization’s policy development process
* Works in a manner that incorporates health promotion and recognizes the determinants of health
* Participates in team and individual professional development opportunities

**Occupational Health & Safety**

This position must also work within the scope of all legislative and ConnectWell Health and Safety policies. In this capacity, the employee:

* Works in a manner that promotes a safe, secure environment, and is compliant with the Duties of Workers under the Ontario Occupational Health & Safety Act (Section 28)
* Must read and follow all ConnectWell Occupational Health & Safety policies
* Works safely in consideration of the following job hazards: noise, workplace violence
* Participates in Occupational health & Safety training as required:
* AODA
* WHMIS
* Employee Safety Training
* Other (as required)

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have read this job description and understand and accept the responsibilities outlined within. I have also been given a copy of this job description.

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Employee Signature Date

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Supervisor Signature Date