



ANNUAL GENERAL MEETING

June 28, 2022

3:00 p.m.

Virtual meeting online via Zoom

Land Acknowledgement Statement:

We acknowledge that the land where we work and gather is the traditional unceded territories of the Indigenous nations who have lived on these lands since time immemorial. In particular, we acknowledge the Anishnaabeg (Ah-nish-in-a-bek), Huron-Wendat, Haudenosaunee (Ho-den-no-show-nee), Oneida, and Algonquin peoples. We are grateful to live and work on this land, and to work in allyship with Indigenous communities. Let us learn from the Indigenous caretakers of this land about the sacred relationships and responsibilities that we have to each other and to these beautiful lands that give us what we need to live a healthy life.

Members present: Tom Baumgartner, Stephen Bird, Bruce Brough, Cynthia Carver, Maddy Dever, Carole Devine, Nick Dibdin, Barbara Drake, Deborah Duffy, Jean Dunning, William Enright, Miriam Hunt, David Moat, Sharon Mousseau, Kim O'Connor, Barbara Sangster, Colin Sangster, Wayne Stryde, Thomas Todd

Guests present: Donna Davidson, Serena Deschamps

Staff present: Jane Coyle, Leigh Gibson, Leslie Greene, Morgan Hawn, Erin Hewson, Kim Lackey, Carol Anne McNeil, Joane Morin, Brenda Powers Ross, Sarah Sark, Kathleen Smyth, Corrie Stewart, Kara Symbolic, Amy Vanderspank, Becky Walker (resource)

1.0 Welcome and Introductions

Board Chair Deborah Duffy welcomed everyone, called the meeting to order, and read the land acknowledgement statement.

- 1.1 **Establishment of quorum for meeting:** Deborah called on Becky Walker, who confirmed that the number of members in attendance satisfied the requirement for quorum as per By-Law #1.
- 1.2 **Appointment of Scrutineers:** Morgan Hawn and Brenda Powers Ross volunteered to act as scrutineers for the meeting.
- 1.3 **Introduction of ConnectWell Community Health Board members:** Deborah Duffy (Chair) introduced herself and the other Board members present: Kim O'Connor (Secretary/Treasurer), Tom Baumgartner (Past Chair), Stephen Bird, Cynthia Carver, Maddy Dever, Carole Devine, Jean Dunning, William Enright, Sharon Mousseau, and Thomas Todd. Board members Lindsay Jackson Derrough and Richard Schooley (Vice Chair) sent their regrets.

2.0 Approval of agenda

The agenda was sent to the membership on May 27, 2022. There were no suggested changes to the agenda.

Motion: On behalf of the Board of Directors, Deborah moved that the agenda for the 2022 Annual Meeting be accepted as circulated.

Seconded by: Colin Sangster

Any discussion: None

Decision: Motion carried

3.0 Approval of minutes from the June 22, 2021 Annual General Meeting

The minutes of June 22, 2021 were sent to the membership on May 27, 2022. There were no suggested changes or amendments to the minutes.

Motion: On behalf of the Board of Directors, Deborah moved that the minutes of the June 22, 2021 Annual General Meeting be accepted as circulated.

Seconded by: Sharon Mousseau

Any discussion: None

Decision: Motion carried

4.0 Auditor's Report

Kim O'Connor introduced Serena Deschamps, auditor representing KPMG (formerly Allan & Partners LLP Chartered Professional Accountants), who presented her report. Serena thanked finance staff for their help. She reviewed the audit process and some highlights from the audited financial statements. There were no questions from the membership and the report was received.

5.0 Staff and Board Recognition for Years of Service

ConnectWell CEO Sarah Sark recognized staff members for their years of service:

30 YEARS:

- Angele Blaskie: Resource Consultant, LEIP

25 YEARS:

- Leigh Gibson: Project Assistant/Admin Coordinator, Connections Program
- Joane Morin: Good Food for A Healthy Baby Program Facilitator, Connections Program

20 YEARS

- Leigh Wahay: Physician, Lanark site

15 YEARS:

- Richard Eady: IT Systems Coordinator
- Laurie Ann Glenn: Nurse Practitioner, Lanark and Carleton Place sites
- Nicole Murray: Dedicated Service Planning Coordinator, Respite Services
- Stephanie Richardson: Recreation and Transition Coordinator, Respite Services
- Doreen Schroeder: Medical Receptionist, Renfrew site

RETIREMENTS:

- Jan Paul-Barr: Coordinator, Respite Services - 39 years of service

- Audrey Vansickle: Coordinator, Connections Program - 32 years of service
- John Jordan: Chief Executive Officer - 22 years of service
- Lynn Dempsey Jechel: Nurse Practitioner, Lanark site - 18 years of service

Deborah Duffy introduced Board members who are leaving and paid tribute on behalf of the organization; Stephen Bird paid tribute to Deborah for her years of service:

- Deborah Duffy: 3 years of service
- Richard Schooley: 2 years of service
- Lindsay Jackson Derraugh: 1 year of service
- Thomas Todd: 1 year of service

6.0 Report from the Chair: Deborah Duffy provided a verbal report.

7.0 Report from the Chief Executive Officer: Sarah Sark provided a verbal report.

8.0 Committee Reports

8.1 Governance Committee

Stephen Bird presented the Governance Committee Annual Report.

8.1.1 Amended Letters Patent

Tom Baumgartner noted that the Board of Directors approved an amendment to the Corporation's Letters Patent to more accurately state the objects of the Corporation. To be effective, this amendment requires the approval of 66⅔% of the members attending this meeting.

Motion: On behalf of the Board of Directors, Tom moved the following:

That the Letters Patent of ConnectWell Community Health (the "Corporation") be amended to replace the existing objects of the Corporation with the following as updated objects:

"ConnectWell Community Health provides a broad range of client and community-centred primary and allied health care, developmental services (including autism and respite services), health promotion, mental health services and supports, primarily in the rural communities across Lanark, Leeds & Grenville and Renfrew Counties."

And that the President and Secretary of the Corporation shall be authorized to execute any documents necessary to bring into effect this change to the corporate Letters Patent and to file any required documents with the appropriate government bodies to effect this change.

Seconded by: Colin Sangster

Any discussion: None

Decision: Carried (with 100% of members voting in favour)

8.2 Nominating Committee

Jean Dunning presented the Nominating Committee Annual Report. She then introduced the slate of candidates for Board member positions:

Nick Dibdin: 1st 3-year term

Miriam Hunt: 1st 3-year term
Tambrae Knapp: 1st 3-year term
David Moat: 1st 3-year term
Cynthia Carver: 2nd 3-year term

Motion: On behalf of the Board of Directors, Jean moved that the candidates in the slate proposed by the Board be elected as Directors for three years.

Seconded by: Carole Devine

Any discussion: None

Decision: Carried

8.3 Finance Committee

Kim O'Connor presented the Finance Committee Annual Report.

Motion: On behalf of the Board of Directors, Kim moved that the firm of KPMG (formerly Allan & Partners LLP, Chartered Professional Accountants) be appointed as auditors for the fiscal year 2022-2023 at a fee to be established by the Board.

Seconded by: William Enright

Any discussion: None

Decision: Carried

8.4 Planning & Review Committee

Cynthia Carver presented the Planning & Review Committee Annual Report.

8.5 Healthier Community Committee

Carole Devine presented the Healthier Community Committee Annual Report.

8.6 North Lanark Joint Planning Committee

Jean Dunning presented the North Lanark Joint Planning Committee Annual Report.

9.0 Adjournment of AGM

Deborah Duffy thanked everyone for attending and made a motion that the Annual Meeting of ConnectWell Community Health be adjourned at 4:03 p.m.

Seconded by: Maddy Dever

Decision: Carried

Respectfully submitted,



Deborah Duffy
Chair, Board of Directors
ConnectWell Community Health