



Lanark
Community
Programs



North Lanark
Community Health
Centre



Whitewater Bromley
Community Health
Centre

ANNUAL GENERAL MEETING

Lanark Renfrew Health & Community Services (LRHCS)

September 15th, 2020

4:00 p.m.

Virtual meeting via Zoom

Members Present: Tom Baumgartner, Gwen Bennett, Stephen Bird, Andrea Brett, Cynthia Carver, Matthew Dever, Carole Devine, Barbara Drake, Deborah Duffy, Jean Dunning, Mary Gilmour, Warren McMeekin, Sharon Mousseau, Ann Munroe, Kim O'Connor, Linda Russell, Colin Sangster, Richard Schooley, Joey Trimm

Guests Present: Serena Fortin, Graeme Hunter

Staff Present: Cheryl Allen, Catherine Connell, Christina Dolgowicz, Pam Fergusson, Leigh Gibson, Kylee Graf, Morgan Hawn, John Jordan, Carol Anne McNeil, Penny Pitcher, Brenda Powers Ross, Sarah Sark, Andrea Schaefer, Kara Symbolic, Amy Vanderspank, Becky Walker

1. Welcome and Introductions

Deborah Duffy welcomed everyone.

- 1.1 **Establishment of quorum for meeting:** Tom Baumgartner indicated that there was quorum for this meeting.
- 1.2 **Appointment of scrutineers:** Morgan Hawn and Brenda Powers Ross have volunteered to act as scrutineers for the meeting.
- 1.3 **Introduction of current LRHCS Board members:** Deborah Duffy (Chair) introduced herself and the other Board members present: Warren McMeekin (Secretary/Treasurer), Tom Baumgartner (Past Chair), Gwen Bennett, Andrea Brett, Cynthia Carver, Barbara Drake, Kim O'Connor, Linda Russell, and Joey Trimm. Board members Bill Janes and Bonny Johnson (Vice Chair) sent their regrets.

2. Approval of Agenda

The agenda was sent to the membership on August 14th, 2020. There were no suggested changes to the agenda.

Motion: On behalf of the Board of Directors, Tom Baumgartner moved that the agenda for the 2020 Annual General Meeting be accepted as circulated.

Seconded by: Andrea Brett

Any discussion: None

Decision: Motion carried

3. Approval of the Annual General Meeting minutes for June 25th, 2019

The minutes of June 25th, 2019 were sent to the membership on August 14th, 2020. There were no suggested changes to the minutes.

Motion: On behalf of the Board of Directors, Gwen Bennett moved that the minutes of the June 25th, 2019 Annual General Meeting be accepted as circulated.

Seconded by: Kim O'Connor

Any discussion: None

Decision: Motion carried

4. Auditor's Report

Warren McMeekin introduced Serena Fortin, auditor representing Allan & Partners LLP Chartered Professional Accountants, who presented her report. There were no questions from the membership and the report was received.

5. Report from the Chair (verbal report given by Deborah Duffy)

6. Report from the Executive Director (verbal report given by John Jordan)

7. Committee Reports

7.1 Governance Committee

Tom Baumgartner presented the Annual Report of the Governance Committee.

7.2 Nominating Committee

Barbara Drake presented the Annual Report of the Nominating Committee.

She then introduced the slate of candidates for Board member positions:

Stephen Bird – 1st 3-year term

Matt Dever – 1st 3-year term

Carole Devine – 1st 3-year term

Sharon Mousseau – 1st 3-year term

Richard Schooley – 1st 3-year term

Andrea Brett – 2nd 3-year term

Motion: On behalf of the Board of Directors, Barbara Drake moved that the slate of candidates for Board member positions be accepted.

Seconded by: Gwen Bennett

Any discussion: None

Decision: Motion carried

7.3 Finance Committee

Warren McMeekin presented the Annual Report of the Finance Committee.

Motion: On behalf of the Board of Directors, Warren McMeekin moved that the firm of Allan & Partners LLP, Chartered Professional Accountants be appointed as auditors for the fiscal year 2020-2021 at a fee to be established by the Board.

Seconded by: Stephen Bird

Any discussion: None

Decision: Motion carried

7.4 Planning & Review Committee

Andrea Brett presented the Annual Report of the Planning & Review Committee.

7.5 North Lanark Joint Planning Committee

Jean Dunning presented the Annual Report of the North Lanark Joint Planning Committee.

7.6 Whitewater Bromley Healthier Community Committee

Joey Trimm presented the Annual Report of the Whitewater Bromley Healthier Community Committee.

8. Board and Staff Recognition

Deborah Duffy recognized staff members for their years of service and commitment to the organization:

10 YEARS:

- Jacqueline Kirkland: Nurse Practitioner, North Lanark Community Health Centre
- Carolyn Savage: Respiratory Therapist, Lung Health
- Renata Dekeyser: Clinical Supervisor, Autism
- Brenda Arbery: Nurse, Whitewater Bromley Community Health Centre

15 YEARS:

- Teri Rheaume: Physician, Whitewater Bromley Community Health Centre
- Heather Robertson: Nurse Practitioner, Whitewater Bromley Community Health Centre
- Lara Mylly: Health Promoter, Whitewater Bromley Community Health Centre
- Paula Coleman: Family Support Coordinator, Autism
- Kathleen Crowe: Therapist, Autism
- Shauna Trachy: Therapist, Autism
- Susan Hanssen: Medical Secretary, North Lanark Community Health Centre
- Katie Ford: Playgroup Programmer, Connections
- Lydia Seaby: Speech Language Pathologist, Speech and Language

25 YEARS:

- Joanne Guthrie: Program Coordinator, Behaviour

30 YEARS:

- Penny Pitcher: Program Coordinator, Infant and Child Development

Deborah Duffy introduced those reading tributes to Board members who are leaving:

Fay Bennett: 3 years (tribute by Gwen Bennett)

Bill Janes: 6 years (tribute by Andrea Brett)

Warren McMeekin: 3 years (tribute by Tom Baumgartner)

Linda Russell: 2 years (tribute by Tom Baumgartner)

Joey Trimm: 3 years (tribute by John Jordan)

9. Adjournment of AGM

Deborah Duffy thanked everyone for attending and made a motion that the Annual General Meeting of Lanark Renfrew Health & Community Services be adjourned at 5:05 p.m.

Seconded by: Tom Baumgartner

Decision: Motion carried

Respectfully submitted,



Deborah Duffy, Chair
Board of Directors
Lanark Renfrew Health & Community Services