



QRS Committee Workplan 2024-2025 Updated January 2025

NOTE: Every 5th year the time spent on the workplan items below will be reduced (but not eliminated) as required to create a new strategic plan. A special workplan will be generated for the year of strategic plan creation.

Month	Items
Continuously	•
September	<ul style="list-style-type: none"> • Read Mission, Vision, Values • Confirm committee membership • Set committee calendar (meeting dates and location) • Review Committee Terms of Reference and Workplan • Begin annual strategic plan review—plan data collection
October	<ul style="list-style-type: none"> • Review and evaluate ConnectWell operational Risk Management plans with presentations from CEO and designates
November	<ul style="list-style-type: none"> • Review and evaluate quality improvement initiatives with presentations from Quality Improvement committee • Review Annual Complaints report
January	<ul style="list-style-type: none"> • Prepare strategic plan update for Board
February	<ul style="list-style-type: none"> • Pick two generative discussion topics for Board meetings and prepare materials to assist the discussion
March	<ul style="list-style-type: none"> • Evaluate results of first Board generative discussion and prepare any strategic or action recommendations • Program presentation report: Quality Improvement Plan (QIP) • Review and evaluate CEO's priorities and workplan achievements with presentations from CEO
April	<ul style="list-style-type: none"> • Evaluate results of second Board generative discussion and prepare any strategic or action recommendations • Review a specific aspect of risk management
May	<ul style="list-style-type: none"> • Evaluate progress last fiscal year on strategic plan priorities and recommend goals and priorities for future • Prepare/review Committee report for ConnectWell AM
June	<ul style="list-style-type: none"> • Present Committee report at ConnectWell AM

Highlighted items are new for the current year