

Board of Directors Meeting Minutes

April 29, 2025 @ 3:00 p.m.

Virtual meeting (In person – Lanark)

Attendance: Tom Baumgartner, Nick Dibdin, Michel Vermette, Miriam Hunt, Bruce Brough, Jean Dunning, Mary Lou Pratt, Stephen Bird, Lesley Scharf, Jan Paul-Barr, Carole Devine, Wayne Stryde, Gerry Van Loon.

Guests: Ronald Cronkhite, Sheri Glenn, Teri Rheaume. Jean welcomed the guests to the meeting and requested each introduce themselves to the Board Directors.

Staff: Sarah Sark, Becky Walker, Corrie Stewart (Resource)

Presentation: Leslie Greene (Director of Developmental Services) Nicole Murray (Senior Manager of Developmental Services): Nicole and Leslie presented an overview of Developmental services, their successes and current challenges and answered questions.

1. **Welcome:** Jean called the meeting to order at 3:02 p.m. And welcomed all present.
 - 1.1 **Land Acknowledgement:** Jean read a land acknowledgement.
 - 1.2 **Confirmation of quorum:** Quorum was confirmed.
2. **Approval of agenda:** Approved as presented.
 - 2.1 **Conflict of Interest:** No conflict of interest was declared at any time. Thank you to Becky for sharing her screen.
3. **Approval of minutes:**
 - 3.1 **March 25, 2025, ConnectWell Board meeting minutes:** Consensus to approve, with the change on 4.2.6 to replace the word retreat with Annual meeting.
4. **4. Business: Business arising from minutes:**
 - 4.1 **Update on Board retreat:**
 - 4.1 **Update on Board retreat:** Please let Corrie know if you are going to the retreat.
 - 4.2 **Update on Annual Meeting:** Kevin Lamar confirmed he will speak at the meeting.
 - 4.3 **Alliance Conference attendance:** see Alliance report.

5. **New Business:** nothing to report

6. **Board workplan items for April:**

- **Board succession plan:** see Nominating Committee
- **Request Committee Chairs to submit their annual reports:** Please submit reports to Becky by June 1st. Also, any Board members wanting to update their bios, please have this done by May 12th.
- **Receive by-laws report from Governance Committee:** Will be discussed at the Governance Committee May meeting. Deferred to May Board meeting. One past violation noted: Neglected to invite all Board members to a scheduled Executive Committee meeting.
- **Initiate the annual Board evaluation survey:** Received Board consensus to use David Hartley's (retreat presenter) survey to replace usual annual Board evaluation.

7. **Report from the Chief Executive Officer:** Sarah reviewed the highlights of her report and answered questions.

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8. **Governance Committee report:**

8.1 April 2, 2025, meeting minutes: Stephen spoke to the highlights. Please send your CEO evaluation survey results to Jean.

8.2 Vice Chair job description: Consensus reached to accept the Vice Chair job description as presented to be Terms of Reference rather than a policy Governance Committee proposes a review and minor changes to policy 6.01.12 be considered for the committee's workplan for September. Corrie to add this item to the workplan,.

8.3 Policy 6.01.18 CEO Succession Plan: Consensus reached to a policy change to update position names.

9. **Finance Committee Report:**

9.1 April 17, 2025, meeting minutes: Mary Lou reported on the highlights. Finance Committee to meet in May. Will need to schedule a joint Board and Finance meeting to accept the audit. Sarah to reach out to Richard to update his IT presentation slides to reflect 2025 data.

10. **Advocacy Committee Report:**

10.1 April 1, 2025, meeting minutes: Carole and Jean reported the highlights. The committee is concentrating on collecting data regarding food insecurity. They have received presentations from the Renfrew Health Unit, the Southeast Health Unit, and have scheduled a presentation on Basic Income as it relates to food insecurity from Rob Rainer, Mayor, Tay Valley Township.

11. **QRS Committee report:**

11.1 April 10, 2025, meeting minutes: Tom reported the highlights. The focus of discussion thus far has been to examine aspects of risk management.

12. **Executive Committee Report:** (No meeting)

13. **Joint Planning Committee:** Report of minutes deferred until reviewed by committee.

14. **Nominating Committee report**

14.1 April 15, 2025, meeting minutes: Leslie reported on highlights.

14.2 CWCH Board and Committee Succession chart forecast (April 15, 2025): Mary Lou has agreed to stand Board Chair, Wayne Stryde for Vice Chair and Michel will stand the Treasurer position. All Committees have their Chair positions filled with the exception of the Advocacy Committee.

15. **Alliance Liaison report:**

15.1 Alliance AGM April 21, 2025: In Toronto, next to Queens Park. Bruce will be attending, and Miriam would like to attend but needs to confirm her availability.

15.2 Alliance AGM agenda: Jean read each of the 6 resolutions to be voted on at the Alliance

AGM. Consensus achieved to vote to accept each of the resolutions as stated and to allow Bruce to so vote on the Board's behalf.

16. Next Board meeting: May 27, 2025 @3:00 p.m. in Carleton Place (Davidson room):

17. Meeting Adjourned: 4:50 p.m.