



Quality Improvement Committee

Terms of Reference

Reviewed July 2024

PURPOSE: ConnectWell Community Health engages in quality improvement initiatives to ensure clients receive timely and effective care, and to provide staff with the tools needed to support continuous improvement of our programs and services. Guided by quality improvement principles (including working towards the six dimensions of healthcare: safe, effective, patient-centered, timely, equitable, and efficient), the QIC will review, revise, and recommend quality improvement initiatives and policies for the organization. The QIC will ensure that best practices are supported by research and evidence where available.

REPORTING:

The QIC will report to the ConnectWell Chief Executive Officer with a report to the Board annually.

Scope of responsibility:

The responsibilities of the Quality Improvement Committee include:

- a) Provide support in promoting quality improvement initiatives designed to improve evidence-based quality care and access to service.
- b) Establish an organizational framework to identify initiatives with ongoing evaluation and recommendations.
- c) Review committee Terms of Reference, workplan and membership annually.

Membership and roles:

The Quality Improvement Committee shall consist of the following members:

- Chair: work towards equitable staff representation on the committee across the organization, chair meetings, set agenda, facilitate open and non-judgmental discussion with the committee members to forward the work of the Committee. The Chair will be appointed by the CEO.
- Staff representatives from across ConnectWell: actively participate in committee discussions regarding noted quality improvement opportunities and concerns from their teams.

Frequency of meetings:

The Quality Improvement Committee will meet a minimum of quarterly or as required.

Approved by the Chief Executive Officer: August 28, 2024