

Board of Directors Meeting Minutes

March 25, 2025 @ 3:00 p.m.

Virtual meeting (Zoom)

Attendance: Tom Baumgartner, Nick Dibdin, Michel Vermette, Miriam Hunt, Bruce Brough, Jean Dunning, Mary Lou Pratt, Stephen Bird, Lesley Scharf, Jan Paul-Barr, Carole Devine, Wayne Stryde, Gerry Van Loon

Regrets: Becky Walker

Staff: Sarah Sark, Corrie Stewart (Resource)

Presentation: Emily Frizell gave a [presentation](#) on Health Quality and answered questions.

Presentation: KPMG – Lori Huber and Jessica Rothwell (ConnectWell Audit Planning Report for year ending March 31, 2025), went over the report and answered questions.

1. **Welcome:** Jean called the meeting to order at 3:22 p.m. (after Emily's presentation)
 - 1.1 **Land Acknowledgement:** Nick Dibdin provided the land acknowledgement. (A book that Nick recommended was, the inconvenient Indian, by Thomas King.)
 - 1.2 **Confirmation of quorum:** Quorum was confirmed.
2. **Approval of agenda:** Approved as presented.
 - 2.1 **Conflict of Interest:** No conflict of interest was declared at any time. Thank you to Sarah for sharing her screen.
3. **Approval of minutes:**
 - 3.1 **February 25, 2025, ConnectWell Board meeting minutes:** Consensus to approve.
4. **4. Business: Business arising from minutes:**
 - 4.1 **Update on Board retreat:** Rideau Community Health services added 13 more people to our morning session with David Hartley.
5. **ACTION:** Tom will be MC for Jean at the Board Retreat. Corrie to send out an email to Community members inviting them to join the retreat. Jean sends her regrets for the retreat, all

other Board members will be in attendance.

4.2 Update on Annual meeting:

6. **ACTION:** Jean to talk to Becky about holding the retreat at the Legion in Cobden. Consensus to approve the Annual meeting in Cobden.

7. 5. New Business:

5.1 Alliance Conference June 4th & 5th Advancing Accessible and Sustainable Primary Health Care: Please let Sarah know if you would like to attend the Conference. Bruce is looking for a ride, if anyone else will be attending.

5.2 The April Board meeting has been moved to April 29, 2025, at 3:00 p.m. in Lanark (Jordan Room): Jean reminded everyone about the change of Board meeting date.

8. Board workplan items for March:

- **Ensure the organization conforms to by-laws:** Governance Committee to review the by-law in April.
- **Initiate CEO performance review process:** Jean will be sending a survey questionnaire to Directors soon in April. Jean will confer with Vice Chair Nick and will meet with Sarah and report the results at the May Board meeting.
- **Generative discussion: (deferred to April meeting):**

7. **Report from the Chief Executive Officer:** Sarah reviewed the highlights of her report and answered questions.

****BREAK ****

8. Governance Committee report:

8.1 March 5, 2025, meeting minutes: Stephen spoke to the highlights. Several items deferred

to the April meeting (Vice Chair job description, Policy 6.01.12, Contracting Services of Directors, and Policy 6.01.18 CEO Succession Plan, Core Functions)

9. **Finance Committee Report:**

9.1 March 19, 2025, meeting minutes: Mary Lou reported on the highlights. Consensus to approve achieved with a minor typo correction to change item 4.3 to read Q4 instead of Q1
Consensus to approve the LEIP budget and Q3 Financial reports.

10. **Advocacy Committee Report:**

10.1 Meeting postponed until April 1, 2025.

11. **QRS Committee report:**

11.1 March 13, 2025, meeting minutes: Tom reported the highlights. ACTION: Gerry and Tom to prepare for the next Generative Discussion on revenue streams.

12. **Executive Committee Report:** (No meeting)

13. **Joint Planning Committee:** Report of minutes deferred until reviewed by committee. .

14. **Nominating Committee report**

14.1 February 18, 2025, meeting minutes: Lesley reported the highlights.

14.2 March 18, 2025, meeting minutes: Lesley reported the highlights.

14.3 CWCH Board and Committee Succession Chart Lesley presented the chart and noted there are two vacancies to fill for next year.

15. **Alliance Liaison report:** Bruce mentioned the next Alliance meeting is March 26, 2025.

16. **Next Board meeting: April 29, 2025 @3:00 p.m. in Lanark (Jordan Room):**

17. **Meeting Adjourned: 4:40 p.m.**