



## Land Acknowledgement Statement

*We acknowledge that the land where we work and gather is the traditional unceded territories of the Indigenous nations who have lived on these lands since time immemorial. In particular, we acknowledge the Anishnaabeg (Ah-nish-in-a-bek), Huron-Wendat, Haudenosaunee (Ho-den-no-show-nee), Oneida, and Algonquin peoples. We are grateful to live and work on this land, and to work in allyship with Indigenous communities. Let us learn from the Indigenous caretakers of this land about the sacred relationships and responsibilities that we have to each other and to these beautiful lands that give us what we need to live a healthy life.*

## Board of Directors Meeting Minutes

October 22, 2024 @ 3:00 p.m.

30 Bennett St. Carleton Place (Playroom)

**Attendance :** Tom Baumgartner, Stephen Bird, Bruce Borough, Nick Dibdin, Jean Dunning, Jan Paul Barr, Mary Lou Pratt, Lesley Scharf, Wayne Stryde, Gerry Van Loon, Michel Vermette

**Regrets:** Carole Devine, Miriam Hunt

**Staff:** Sarah Sark, Corrie Stewart, Becky Walker, Andrea Mulder, Leslie Greene

**Presentation:** Government-Funded Early Years (Andrea Mulder, Program Manager-Early Years) Leslie Greene introduced Andrea Mulder. Andrea presented on the Government funded Early Years work. At the end of the presentation Jean thanked Andrea for the presentation and acknowledged all the employees and their hard work.

### Welcome

1. **Land Acknowledgement:** read by Jan Paul Barr shared information about a new art installation being set up in Carleton Place to honour the Indigenous Community.
2. **Confirmation of quorum:** Quorum was confirmed.
2. **Approval of agenda:** Approved as presented with the addition of an in-camera session requested by Jean and Tom. And a new business item requested by Stephen.
  - 2.1 Conflict of Interest: NO conflict of interest declared at any time.
3. **Business Arising from minutes:** No business arising from minutes.



**4. New Business:**

**5.1** Orientation Questionnaire: Stephen handed out paper copies for Board Orientation evaluations and asked that all present submit their feedback before leaving today. And noted that anyone not present at the meeting be provided a chance to complete the survey.

**5. Board workplan items for October:**

**-Board Meeting evaluation-** A link to the Board meeting evaluation was included in the agenda. Board members were encouraged to complete the survey, a summary will be viewed by the Governance Committee at their November meeting.

**-CEO attestation of confirmation to legislative requirements for the organization-** A discussion took place which Committee is responsible for overseeing legislative requirements, it was determined legislative requirement will remain with the Governance Committee. and risk management will remain with the QRS Committee.

**6. Report from the Chief Executive Officer:** Sarah presented her report. She highlighted the “For Us, For You” advocacy campaign by the Alliance. She will speak more about this campaign at the Advocacy Committee. Tom had a question about the Lung Health statistics included in the report. Sarah will follow up with Ellen.

**7. Governance Committee report:** Stephen reported on the work of the Committee. He presented October 2, August 7, and June 5 minutes. He also presented; the Board approved the Governance Committee ToR.

**8. Finance Committee Report:** Mary Lou reported that the Finance Committee is scheduled to meet November 11<sup>th</sup>, 2024. She has been in contact with Amy and statements and budgets will



be ready for the November Board meeting.

9. **Advocacy Committee Report:** Jean reported on the first Advocacy Committee meeting.-The discussion centered on ideas for how the committee could best complete its task. The Chair position will rotate between Board members on the Committee. Minutes from the October meeting and Workplan will be ready at the next meeting.
10. **QRS Committee report:** Tom presented the October 10 minutes for review. The Committee's ToR, were approved.
11. **Executive Committee Report:** Jean requested an in-camera session for the Executive Committee Report. The Board went in camera at 4:45 p.m. The Board came out of in camera at 5:23 p.m.
12. **Generative discussion:** Deferred to November.
13. **Alliance Liaison report:** Bruce reported that there is a **liaison** meeting coming up and will update further at the November Board meeting.
14. **Upcoming meetings:**  
Board meeting: November 19 @3:00 p.m. at 30 Bennett St. Carleton Place