



QRS Committee Terms of Reference Updated January 2025

PURPOSE: The QRS Committee, a standing committee of the Board, directs the ongoing strategic planning process for ConnectWell Community Health. It reviews the Quality Improvement and Risk Management programs of the Organization and ensures that they support the Beliefs, Vision, Mission, Commitment and Strategic Directions of the Organization. It reports and makes recommendations to the Board on the functions below.

FUNCTIONS:

The responsibilities of the QRS Committee include:

1. Overseeing the development of a strategic plan for ConnectWell Community Health at intervals determined by the Board of Directors (not exceeding 5 years) and ensuring the Beliefs, Vision, Mission and Strategic Directions are current;
2. Perform an annual review of the current strategic plan to determine if adjustments are indicated by the current environment;
3. Annually monitor the organization's progress in meeting the priorities set out in the current strategic plan;
4. Ensuring that ConnectWell Community Health is meeting accreditation standards in terms of planning and evaluation;
5. Review Quality Improvement initiatives and progress;
6. Review organizational workplan progress annually;
7. Review any proposed new programs and services or expansion proposals with respect to new risks, changes to organization, additional challenges;
8. Review the Risk Management plans of the Organization including client complaints report;
9. Considering social, political, environmental, public health and community issues, trends and changes that may impact our ability to achieve our vision, mission and strategic direction;
10. Propose and lead generative discussion topics at a minimum of 2 Board meetings per year;
11. Carrying out other tasks related to planning and review as requested by the Board of Directors.

FREQUENCY OF MEETINGS: Monthly or as required.

REPORTING REQUIREMENTS: Reports to the Board of Directors monthly or as required.

MEMBERSHIP: The QRS Committee shall consist of a minimum of two Board members and up to three members of the community-at-large who may be recruited to supplement the Committee's expertise. The CEO will designate a staff resource and staff representatives as required to support the committee. If the Chairperson is not one of the Board members, then one of the Board members will be designated to provide the regular reports of the Committee to the Board.



Last reviewed by the Committee: January 2025

Last revised by the Committee: January 2025

Last approved by the Board of Directors: