



Land Acknowledgement Statement

We acknowledge that the land where we work and gather is the traditional unceded territories of the Indigenous nations who have lived on these lands since time immemorial. In particular, we acknowledge the Anishnaabeg (Ah-nish-in-a-bek), Huron-Wendat, Haudenosaunee (Ho-den-no-show-nee), Oneida, and Algonquin peoples. We are grateful to live and work on this land, and to work in allyship with Indigenous communities. Let us learn from the Indigenous caretakers of this land about the sacred relationships and responsibilities that we have to each other and to these beautiful lands that give us what we need to live a healthy life.

Board of Directors Meeting Minutes

September 24, 2024 @ 3:00 p.m.

Jordan Room, Lanark site

Attendance: Tom Baumgartner, Stephen Bird, Bruce Borough, Carole Devine, Nick Dibdin, Jean Dunning, Miriam Hunt, Jan Paul Barr, Mary Lou Pratt, Lesley Scharf, Wayne Stryde, Gerry Van Loon, Michel Vermette

Staff: Sarah Sark, Corrie Stewart, Becky Walker

Presentation: Sarah presented on the ConnectWell Workplan 2024/25. The Board decided to have this document available in the Strategic Plan section on SharePoint. Sarah will provide quarterly updates.

1.0 Welcome

1.1 **Land Acknowledgement:** Jean read the land acknowledgement statement and asked for volunteers for the remainder of Board meetings in 2024-25. The following Board members volunteered:

October: Jan Paul-Barr

November: Wayne Stryde

January: Bruce Brough

February: Nick Dibdin

March: Michel Vermette

April: Mary Lou Pratt

May: Tom Baumgartner

The group discussed inviting an Indigenous guest speaker to the Annual Meeting; all agreed this would be an excellent idea. Jean to explore further.



1.2 **Confirmation of quorum:** All Board members were in attendance and quorum was confirmed.

2.0 **Approval of agenda:** Approved as presented, with the addition of one item: Carole Devine requested that an in-camera session be added at the end of the meeting, with only Board Members present (all staff excused).

2.1 **Conflict of interest:** Jean reminded all in attendance that a conflict of interest could be declared at any time.

3.0 **Approval of Board minutes:** Approved as presented.

4.0 **Business Arising from minutes:** No business arising from minutes at this time.

5.0 **New Business:** The Board discussed inviting Sarah Hobbs, CEO of the Alliance, to attend a future Board meeting to present on the Alliance and its role. Sarah will contact Sarah Hobbs to determine her availability; she suggested the November Board meeting as a possibility.

6.0 **Board workplan items for September:**

Orientation and update for Board Members: Stephen reported that October 7th has been chosen as the date for orientation. A tour of Bennett St. will take place at 3:00 for anyone interested, and orientation will start at 3:30. He reminded everyone to please view the recordings beforehand and bring your questions to the meeting. In addition, attendees can bring laptops or tablets, and Tom will provide a SharePoint training session. The session will be virtual and recorded as well.

Confirm commitment to Mission and Belief Statements: Jean read the Mission and Vision statement.

Establish annual Board Workplan: Becky made edits to the Workplan during the Board discussion. The updated workplan will be saved on SharePoint.

7.0 **Report from the Chief Executive Officer:** Sarah presented her report to the Board.

8.0 **Governance Committee Report:** Stephen presented on the work of the committee and shared the September 4 meeting minutes. He noted that previous minutes for June and August will be presented at the next Board meeting.



- 9.0 Finance Committee Report:** The Finance Committee has not met yet, but Mary Lou has been in contact with Amy and will provide an update to the Board in November.
- 10.0 Advocacy Committee Report:** The Advocacy Committee has not met yet but will provide an update to the Board in October.
- 11.0 QRS Committee Report (Quality Risk Management and Strategy):** Tom presented on the work of the committee and shared the September 10 meeting minutes. The updated Terms of Reference will be presented for approval at the October Board meeting.
- 12.0 Alliance Liaison report: Bruce reported on the work of the Alliance.** The Board discussed issuing a formal letter to mark October as Community Health & Wellbeing Month and target municipal governments. It was decided to add this to the Board workplan for next year. Sarah shared resources from the Alliance, including a letter and proclamation. Bruce will send out links to Alliance training videos.
- 13.0 Informational Items:** Jean directed the Board’s attention to the informational items for this month and noted that any questions could be directed to her or Sarah.
- 14.0 Availability for cheque signing:** Given that most payments are made by EFT with online approvals, the Board agreed that this item could be removed from the agenda.
- 15.0 In camera session:** The Board went in camera to discuss a matter raised by two members. Staff were excused from the room. A discussion took place for approximately 45 minutes. The Board came out of camera. It was determined that organizational discussions regarding this matter would be ongoing.
- 16.0 Upcoming meetings:**
- 16.1 Board Orientation: October 7 @3:00 p.m. in person at 20 Bennett St. Carleton Place
 - 16.2 Board Meeting: October 22 @ 3:00 p.m. at 27 Crawford St. Cobden